

**SHRI SHIVAJI SCIENCE COLLEGE, AMRAVATI
INTERNAL QUALITY ASSURANCE CELL
2017-18**

Meeting No. 01

Dated: 19/06/2017

Meeting of IQAC is schedule on 19/06/2017 at 4.00 pm in IQAC office.


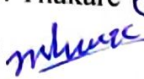





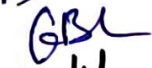

Agenda:

1. To read the minutes of last meeting and ATR
2. To decide the activities of the IQAC as per the academic calendar.
3. To discuss about AQAR data and information collection from all departments Units
4. To discuss about the action plan as per the budget sanctioned for CPE-II
5. To decide about the Newsletter preparation.

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IQAC Coordinator
Shri Shivaji Science College
Amravati.

Minutes and ATR of the meeting held on 19/06/2017

Following Members were present for the Meeting:

1. Chairman: Principal Dr. V. G. Thakare 
2. Coordinator: Dr. H. S. Lunge 
3. Dr. W. S. Barde 
4. Dr. P. R. Padole 
5. Dr. S. P. Ingole 
6. Dr. G. A. Wagh 
7. Sh. V. V. Hebbar 
8. Dr. G. B. Hedao 
9. Sh Mahesh Patil 

Minutes:

1. The coordinator read out the minutes of the last meeting and after discussion it was confirmed.
2. It has been decided to organize the activities of the IQAC as per the academic calendar.
3. Discussion held about AQAR data and information collection from all departments and Units
4. The detail discussion held about the action plan for CPE II as per the budget sanctioned.
5. It has been decided to collect information from all departments for Newsletter.

Action taken Report:

1. The time schedule has been prepared for conduct of IQAC activities as per the calendar.
2. The notice has been sent to all departments for information collection for AQAR as per formats.
4. The detail action plan for CPE II has been prepared as per the proposed academic activities keeping in view the budget sanctioned.
5. IQAC sent a notice to all departments to collect information about reports of academic activities, students and teacher's achievements etc. from all departments for Newsletter.


IQAC Coordinator
Shri Shivaji Science College
Amravati.


Principal
Shri Shivaji Science College,
Amravati.

**SHRI SHIVAJI SCIENCE COLLEGE, AMRAVATI
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2017-18

Meeting No. 02

Dated:09/10/2017

Meeting of IQAC is schedule on 09/10/2017 at 4.00 pm in IQAC office.










Agenda:

1. To read and confirm the minutes of last meeting.
2. To decide about the action plan of SGBAU First year College Exam.
3. To discuss about the NAAC workshop in collaboration with SGBAU
4. To discuss about NIRF registration and data submission.
5. Any other item with the permission of the chair.


IQAC Coordinator
Shri Shivaji Science College
Amravati

Minutes and ATR of the meeting held on 09/10/2017

Following Members were present for the Meeting


1. Chairman: Principal Dr. V. G. Thakare 
2. Coordinator: Dr. H. S. Lunge 
3. Dr. W. S. Barde 
4. Dr. P. R. Padole 
5. Dr. S. P. Ingole 
6. Dr. G. A. Wagh 
7. Sh. V. V. Hebbar 
8. Dr. G. B. Hedao 
9. Sh Mahesh Patil 

Minutes:

1. The minutes of last meeting were read and confirmed
2. As per the university guidelines it has been decided to prepare the action plan for SGBAU First year College Exam.
3. The detail discussion held about the NAAC workshop which is to be organized in collaboration with IQAC, SGBAU, in the month of November 2017.
4. It has discussed that the NIRF registration be made before last date and to collect the data for final submission.

Action Taken Report:

1. The committee had prepared the action plan for SGBAU First year College Exam.
2. The dates has been finalized also the resource persons have been decided for the NAAC workshop which is to be organized in collaboration with IQAC, SGBAU,
3. The NIRF registration has been made by IQAC and notice has been sent to all departments and office to collect the data for final submission.


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**SHRI SHIVAJI SCIENCE COLLEGE, AMRAVATI
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2017-18

Meeting No. 03

Dated: 07/11/2017

Meeting of IQAC was held on 07/11/2017 at 4.00 pm in IQAC office.

Following Agenda was discussed:

1. To review and read the minutes of last meeting.
2. To discuss about the action plan as per the budget sanctioned for CPE-II
3. To discuss about the NAAC workshop in collaboration with SGBAU
4. To discuss about the NL planning.
5. Any other item with the permission of the chair


IQAC Coordinator
Shri Shivaji Science College
Amravati.

Minutes and ATR of the meeting held on 07/11/2017

Following Members were present for the Meeting:


1. Chairman: Principal Dr. V. G. Thakare
2. Coordinator: Dr. H. S. Lunge
3. Dr. W. S. Barde
4. Dr. P. R. Padole
5. Dr. S. P. Ingole
6. Dr. G. A. Wagh
7. Sh. V. V. Hebbar
8. Dr. G. B. Hedao
9. Sh Mahesh Patil

Minutes:

1. The minutes of last meeting, after discussion, have been read and confirmed.
2. The detail discussion held about the preparation of action plan of CPE phase second, as per the budget sanctioned by UGC
3. The detail program of the forthcoming NAAC workshop have been discussed.
4. It has been decided to collect information and data for the newsletter.

Action Taken Report:

1. The IQAC had prepared the detailed action plan of the activities conducted under CPE phase second.
2. The organizing committee had prepared the detailed program of the NAAC workshop.
3. The notice has been sent to all departments and units to collect the information and data for the newsletter.


IQAC Coordinator
Shri Shivaji Science College


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**SHRI SHIVAJI SCIENCE COLLEGE, AMRAVATI
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Meeting No. 04

Dated: 17/03/2018

The Meeting of IQAC is scheduled on 17/03/2018 at 3.30 pm in IQAC office. All members of IQAC are requested to attend.

Agenda:

1. To review and read the minutes of last meeting.
2. To decide the academic audit plan of the IQAC.
3. To discuss about the feedback collection.
4. Any other item with the permission of chairperson.


IQAC Coordinator
Shri Shivaji Science College
Amravati.

Minutes and ATR of the meeting held on 17/03/2018

Following Members were present for the Meeting:

1. Chairman: Principal Dr. V. G. Thakare
2. Coordinator: Dr. H. S. Lunge
3. Dr. W. S. Barde
4. Dr. P. R. Padole
5. Dr. S. P. Ingole
6. Dr. G. A. Wagh
7. Sh. V. V. Hebbar
8. Dr. G. B. Hedao
9. Sh Mahesh Patil

Minutes:

1. The minutes of last meeting, after discussion, have been read and confirmed.
2. To discussion held about conduct of the academic audit plan and schedule, to be conducted in third week of the April.
2. After discussion, it has been decided to revise the formats for the feedback collection.
3. The chairman has given the information about successful organization of National Science Day.
4. It has been decided to ask all department to prepare next year academic calendar and send it to IQAC

Action Taken Report:

1. To new formats has been prepared for the academic audit and visit schedule has been prepared.
2. The old formats of the feedback collection had been revised.
3. The IQAC instructed NSD committee to prepare the detailed report of various activities conducted by the different departments.
4. The notice has been sent to all department for preparation of department academic calendar.


IQAC Coordinator
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Amravati.


Principal
Shri Shivaji Science College,
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